



1: RELEASE OF CHARTER

TO: _____

Please print contact information for existing Chartered Organization below.

FROM: _____

Name of Releasing Charter Organization

Institutional Head/Executive Officer Name

Mailing Address *City* *State* *Zip Code*

We hereby release the charter for unit(s): _____
so that the unit may be assumed by a new chartering organization. It is understood that this includes all unit equipment and the unit treasury.

Signed by: Executive Officer of Releasing Organization *Date*

2: ASSUMPTION OF CHARTER

TO: _____

Please print contact information for new Chartered Organization below.

FROM: _____

Name of New Charter Organization

Institutional Head/Executive Officer Name

Organization Mailing Address *City* *State* *Zip Code*

Organization Telephone Number: *Organization Website*

We hereby assume the charter for unit(s): _____
It is understood that this includes all unit equipment and the unit treasury.

Signed by: Executive Officer of New Organization *Date*

New Executive Officer Email Address *Telephone Number*

To Complete the Charter Organization Release/Assumption return this form with the following:

- **New Unit Application**
- **Annual Charter Agreement**

Mail completed forms to: _____

***** FOR LOCAL COUNCIL USE *****

Signed by: Council Scout Executive or Designee *Date*